



Lake Macquarie City Council
2023 NAIDOC Week Fund Guidelines and Criteria

Lake Macquarie City Council is offering grants of up to \$2,500 for Category 1 and up to \$750 for Category 2, for an event or activity / project held within Lake Macquarie that recognises and celebrates NAIDOC Week 2023 and its theme, ***For Our Elders***.

For Our Elders NAIDOC Week 2023 will be held 2-9 July 2023 – naidoc.org.au

This year's theme pays our respect to the Elders we've lost and to those who continue fighting for Aboriginal and Torres Strait Islander people across all our Nations.

Council's NAIDOC Week fund was established to increase community awareness of Aboriginal and Torres Strait Islander People's achievements, culture and heritage, by offering financial assistance to hold culturally significant, hands-on projects or activities in the Lake Macquarie LGA.

2023 SmartyGrants applications open: Monday 20 February and close 5pm Monday 13 March 2023

Category 1 – District / Regional Event – Funds up to \$2,500 on offer

- Highly marketable cultural event that attracts substantial national, state or private sponsorship;
- Attracts a substantial audience from across the City of Lake Macquarie, and into the fringe suburbs of surrounding local government areas, and a growing number of visitors from around the region;
- Event concept has originality, offers hands-on cultural experiences, and caters to a growing audience;
- Demonstrates the potential to evolve into a regional event for the City in future years, with economic value and tourism results for the City of Lake Macquarie

Category 2 - Local Activity/Project - Funds up to \$750 on offer

- Attracts people from the local area where the activity/project is being held, or from a small sector of the community such as family groups etc;
- Activity / project has a hands-on participation for learned cultural knowledge and experience, creating a sense of cultural and heritage value and promoting Reconciliation;
- Activity / project is focussed on promoting community participation, creating a sense of cultural and heritage value for Aboriginal and Torres Strait Islander people;

Who can apply for funds?

- Any incorporated not-for-profit organisation, or who is auspiced by an incorporated organisation.
- Schools and not-for-profit early childhood centres are also encouraged to apply.

What cannot be funded?

- Activities/projects for which the funds have already been spent e.g. retrospective funding, budget deficits.
- Contributions to an organisations general operating expenses, wages administration, insurances, event organiser fees or other obligatory commitments.

Eligibility and assessment

- The activity/project must be held within the Lake Macquarie Local Government Area (LGA).
- Activities/projects must engage local Aboriginal people in the planning, implementation and evaluation processes of the activity. This could include Aboriginal staff members, students, organisations, businesses or community members and Elders.
- Activities/projects must incorporate a hands-on cultural learning experience for participants.
- Priority will be given to applications that highlight partnership and collaboration with other organisations to deliver the project and for originality of the practical cultural component.
- Activities/projects must acknowledge Council as a funding body in the activity (e.g. logo on promotional material and media releases). Contact Council for a copy of the current logo and conditions of use.
- Any actions of your organisation, committee, contractors, market stalls or displays must not bring Council's name or staff into disrepute.

Legal and Insurance requirements

- Applicants are responsible for ensuring that they have all the necessary insurances to cover themselves for any claims that may arise from the proposed activity/project (e.g. Workers' Compensation, Volunteers Insurance, Working with Children etc).
- If the activity/project is to take place on a Council facility or park, the applicant is required to book the event by completing an event booking and application form. Phone 4921 0333 for more details.

Application process

- Applications close 5pm Monday 13 March 2023. Applications cannot be accepted after this time.
- The Aboriginal Grants Committee will assess each application based on the funding criteria and allocate the funds in accordance to merit set out in the application.
- Some applications may be offered partial funding and in this instance Council's Aboriginal Community Development Officer will contact to ensure the activity/project can still be carried out.
- Applicants will be notified of the outcome of the application following Council's meeting on Monday 22 May 2023
- Successful applicants are required to submit a current Certificate of Currency as part of their application.
- **If successful, funds will only be made available from 1 July 2023**

Application checklist

- Thoroughly read the guidelines and criteria before commencing your application.
- Complete all sections of the application form with as much detail as possible.
- Include a current Certificate of Currency with Public Liability for \$20 million as part of your application
- Keep a completed application for your records.
- Ensure the application is signed by the authorising officer and submitted with the application by 5pm Monday 13 March 2023 - late applications will not be assessed.
- Liaise with and engage local Aboriginal people and/or organisations for your activity/project.

NAIDOC Week history

Originally known as National Aborigines and Islanders Day Observance Committee (NAIDOC), celebrations are generally held nationally in the first full week of July each year to recognise the history, culture and achievements of Aboriginal and Torres Strait Islander People across the country. Local and National activities play an integral role in educating the wider community about Aboriginal and Torres Strait Islander history and culture and help promote reconciliation. NAIDOC week is celebrated not just in the Indigenous communities but also in increasing numbers of government agencies, schools, local councils and workplaces.

Questions

If you have questions or require further information contact:

Stephen McAlister – Coordinator Social and Community Planning

4921 0333 or smcalister@lakemac.nsw.gov.au