

# Position Statement



<b>POSITION TITLE</b>	Development Planner – Flora and Fauna
<b>POSITION NUMBER</b>	80070
<b>REPORTS TO</b>	Business Specialist Lead
<b>CLUSTER</b>	Development, Planning and Regulation
<b>DEPARTMENT</b>	Development Assessment and Certification
<b>TEAM</b>	Business Specialist Team
<b>PAY BAND</b>	H – Indoor - 35 hours per week
<b>AWARD BAND AND LEVEL</b>	Band 3 / Level 2
<b>EFFECTIVE DATE</b>	July 2022

## ROLE PURPOSE

The Development Planner – Flora and Fauna is responsible for providing professional ecological and town planning assessment and advice across a broad range of developments and application types.

The role provides efficient and responsive advice in the development assessment process, focusing on achieving a balance between development and the environment, the needs of developers, the community and Council and reflects best practise in the provision and application of those services.

Additionally, the role assesses and determines development proposals across all functions of development assessment.

Roles may evolve and change over time, in line with the changing strategic and operational requirements of the organisation to deliver quality services to our community.

## CORE ACCOUNTABILITIES

1. Review development applications and provide technical advice to internal and external customers in order to ensure Council meets its obligations under the Environmental Planning and Assessment Act and NSW ecological legislation including the Biodiversity Conservation Act.
2. Manage the processing, assessment and determination of a broad range of applications, including but not limited to development applications and the like, in accordance with delegated authority, involving site inspections, exhibitions of proposals, writing of reports, providing written/verbal advice to/and negotiation with developers, Councillors and the general public, liaison with Council departments and/or statutory authorities.
3. Negotiate with internal and external customers in respect to the sustainability and management of flora and fauna in development proposals.
4. Champion commitment to and passion for customer focus with proven ability to deliver exceptional customer experiences.
5. Participate in facilitation or mediation sessions between developers and interested parties.
6. Monitor and review environmental planning instruments, plans, strategies, policies, codes and guidelines in light of changing legislation and community expectations.
7. Assess compliance of Vegetation Management Plans and other development application ecological conditions of consent
8. Provide Duty Planner services as required
9. Contribute to a positive team environment and the achievement of the team and organisations objectives, with capacity to show initiative and work independently

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10. Represent Council at planning appeals and conferences held by NSW Land and Environment Court

The incumbent is required to undertake other duties, projects or tasks as directed, which are within his/her skills, competence and training, and undertake job-specific training and development. Consultation will occur as part of this process.

## ESSENTIAL CRITERIA

1. Degree or Diploma in Environmental Science, Natural Resources, Town Planning or other suitable and equivalent qualification relevant to the field of expertise.
2. Experience in assessment of ecological assessment reports
3. Experience in assessing and determining a variety of development proposals, including residential, industrial, commercial, subdivision, recreation and tourist facility applications in an efficient manner and in accordance with legislative requirements.
4. Knowledge of relevant legislation, regulations and codes and Australian Standards as applicable to development assessment, ecology and biodiversity.
5. Commitment to the consistent delivery of excellent customer service
6. Demonstrated experience working collaboratively within a team by continuing to ongoing business improvements and team work
7. Proven experience and knowledge associated with development cost structures that contribute to minimising applicant costs through efficient processing of applications.
8. Demonstrated strong organisational and time management skills.
9. Well-developed interpersonal, verbal and written communication skills, specifically demonstrating ability to communicate at all levels and with a range of internal and external customers and stakeholder groups with the ability to articulate and negotiate outcomes and resolve conflict in accordance with legislation and policies.
10. Class C Driver's licence

## DESIRABLE CRITERIA

1. Ability to analyse and interpret environmental data
2. Knowledge of innovative environmental management and plans, policies and practices
3. Prior experience in conducting, presenting or direct participation in legal cases at the NSW Land and Environment Court
4. Accredited assessor as per the Biodiversity Conservation Act and associated accreditation scheme

## CONDITIONS OF SERVICE

Our values: *shaping our future, leading at all levels, and working together*, reflect the culture of our organisation. They are the 'glue' that brings us all together in achieving our Council and community goals. Employees are expected to support, and feel supported by, our shared values.

Council's Capability Framework applies to all positions, and sets out the behaviours we expect from our people. The Capability Profile for this position is: Team Member The details of each profile are available on Council's intranet.

The incumbent is required to comply with Council's Code of Conduct, policies and procedures, and other conditions of service outlined in the letter of offer.

<b>EMPLOYEE NAME</b>	
<b>SIGNATURE</b>	
<b>DATE</b>	