

Lake Macquarie Family Day Care
 A Quality Education and Care Option for Our Community
 Ph: 02 4921 0156
 Email: familydaycare@lakemac.nsw.gov.au

FDC/____/____/____/03



HOUSEHOLD PETS/ANIMALS MANAGEMENT PLAN

Educator to complete at least every 12 months with annual registration, AND when there are any changes to household pets/animals.

Multiple pets/animals may be included within the single management plan document, OR a separate form can be used for different pets/animals if easier for clearly identifying management actions specific to the pet/animal.

Law 167 requires that children must be protected from harm and hazards.

Educator FDC Address

ITEM	PRACTICES (describe how)		
Pets / household animals	Pet name (if applicable)	Pet type	Pet breed (if applicable)
Animals are made inaccessible to children, unless engaged in a supervised activity	Retreat location: _____ Unsupervised contact between children and pets/animals is <u>prevented</u> (how)		
Any contact between animals and children is directly supervised	Contact with pets is planned and with purpose, and reflected in the program. Interaction between children and pet is the only activity occurring at the time. Animal is within arms-reach of educator at all times. Other actions:		
Play areas are kept free from droppings, bones, and holes dug by animals	Check is itemised on daily WHS checklist – checks are conducted (when): All checks and any rectification actions are documented. Other actions:		
Bedding, toys, litter tray, food, feeding or water container used by animals are made inaccessible to children	Check is itemised on daily WHS checklist – checks are conducted (when): All checks and any rectification actions are documented. Items are kept:		
Animals are kept in a clean and healthy condition	Describe how:		
Animals do not pose a health or safety risk to children	Allergies/sensitivities are identified (how): Allergies are managed (how): Children wash their hands after touching animals. Other actions:		
Animals do not have access to bedding, toys or play equipment, food preparation areas or food eating surfaces, or eating utensils used by children	Animals are prevented from having access to areas and items used by children (how) Any surfaces an animal may have had contact with is cleaned thoroughly prior to access by children (how):		
Animals are restrained appropriately if travelling in a vehicle with children	Describe how		
Parents are aware of household pets/animals on the premises	Parents are advised and management plan is advised/discussed (how):		
Will children directly interact with the pet/animal?	<input type="checkbox"/> YES → parent consent must be obtained at least every 12 months when the plan is reviewed with annual registration AND when there are any changes made to the plan <input type="checkbox"/> NO		

Educator signature date

This is a controlled document. Before using this document, check it is the latest version by checking it on Council's intranet. Unless otherwise shown, printed or downloaded versions of this document are uncontrolled.

