



## COMPLIANCE REGISTER AND REMINDER DATES

### Yearly Dates

Residence or venue safety inspection	<input type="text"/>
Public Liability Insurance	<input type="text"/>
RMS approved car seat & safety belt check	<input type="text"/>
Vehicle Registration and Insurance	<input type="text"/>
Pools/Spas/Significant Water Body	<input type="text"/>

### Selected Training Courses

<input type="text"/>	Date completed	<input type="text"/>
<input type="text"/>	Date completed	<input type="text"/>

### 6 Monthly Dates

Fire Equipment Safety Check	<input type="text"/>
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### 3 Monthly Dates

#### **Emergency Evacuation for all children in care**

Term 1	<input type="text"/>	Term 2	<input type="text"/>
Term 3	<input type="text"/>	Term 4	<input type="text"/>

### Other Dates

Senior First Aid, CPR Certificate (work cover approved) Asthma, Anaphylaxis Certificate	<input type="text"/>
RCD Switch	<input type="text"/>
Drivers Licence	<input type="text"/>

### Reminders

- Daily** Work Health & Safety Check
- Routine Excursions displayed. Signed **annually** by Parents/Guardians
- New cots, fire equipment etc to be audited or certified
- Completed Routine and Non Routine Excursions Risk Management (including documented Risk Assessments)
- Profile of Developmental Milestones Checklist ongoing – Signed by Parent/Guardian and Co-ordinator in April and October
- New glass furniture, equipment or areas audited and certified
- First Aid Kit is fully stocked